

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE SUMMARY FOR December 22, 2022**

WARRANT # A-31

Fund	Total	Checks
General (A)	288,081.79	52491-52546 <i>KD</i>
School Lunch (C)	21,540.26	7278-7286 <i>KD</i>
Special Aid (F)	228.13	3242-3244 <i>KD</i>
Capital (H)	<u> </u>	
Total Paid for Bill Schedule	<u><u>\$309,850.18</u></u>	

Notes/Comments:

Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
FCA	31 A/P	\$309,850.18	—				

A=General Fund C=School Lunch F=Special Aid H=Capital Fund TA=Agency

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Applicable Discounts Taken
<input checked="" type="checkbox"/> Proper Itemization & Documentation
<input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed
<input checked="" type="checkbox"/> Timely Payment
<input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--|---|

Comments:

Perfect 😊

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: *Justin DeLuca*

Date: 12/26/22

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE SUMMARY FOR January 6, 2023**

WARRANT # A-33

Fund	Total	Checks
General (A)	101,243.03	52560-52584 <i>KD</i>
School Lunch (C)		
Special Aid (F)	3,643.94	3245-3247 <i>KD</i>
Capital (H)	<u>1,109.37</u>	2999-3000 <i>KD</i>
Total Paid for Bill Schedule	<u><u>\$105,996.34</u></u>	

Notes/Comments:

Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A, C, F	32-Payroll	\$991,341.07	—				
A, C, F	34-Payroll	\$101,385.97	—				
A, F, H	33-AIP	\$105,996.34	—				

A=General Fund C=School Lunch F=Special Aid H=Capital Fund TA=Agency

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Applicable Discounts Taken
<input checked="" type="checkbox"/> Proper Itemization & Documentation
<input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed
<input checked="" type="checkbox"/> Timely Payment
<input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--|---|

Comments:

Perfect

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: *Kristyn Ocasio*

Date: 1/7/23

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE SUMMARY FOR January 20, 2023**

REVISED

WARRANT #	A-35	
Fund	Total	Checks
General (A)	346,673.10	52587-52628 52641
School Lunch (C)	24,507.64	7287-7298
Special Aid (F)	35,250.91	3248-3251
Capital (H)	_____	
Total Paid for Bill Schedule	<u><u>\$406,431.65</u></u>	

Notes/Comments:

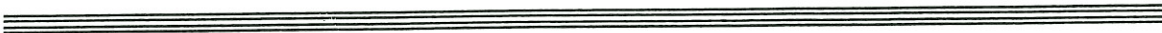
Void Check # 52600 - paid to wrong NYAPT Vendor, reissued with check # 52641

Void Check # 52640 - Printer Error

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BILL SCHEDULE SUMMARY FOR January 20, 2023**

WARRANT # A-35

Fund	Total	Checks
General (A)	346,673.10	52587-52628 <i>KD</i>
School Lunch (C)	24,507.64	7287-7298 <i>KD</i>
Special Aid (F)	35,250.91	3248-3251 <i>KD</i>
Capital (H)	<hr/>	
Total Paid for Bill Schedule	<u>\$406,431.65</u>	



Notes/Comments:

Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A, C, F	35-A/P	\$406,431.65	1-2				

A=General Fund C=School Lunch F=Special Aid H=Capital Fund TA=Agency

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Applicable Discounts Taken
<input checked="" type="checkbox"/> Proper Itemization & Documentation
<input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed
<input checked="" type="checkbox"/> Timely Payment
<input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--|---|

Comments:

1- CK #52606 Payable to John's Garage - Late Payment Invoice dated 6-13-22.

2- CK #52617 Payable to Riley Maintenance Systems - Late payments invoices dated 9/19/22, 10/11/22; 9/19/22

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: Justin Allshout

Date: 1/22/23

Teresa M. Burnett
Accounts Payable Clerk
Bainbridge-Guilford Central School

**Response to Claims Auditor report dated January 22, 2023
Warrant #A-35, dated January 20, 2023**

Item 1: Late Payment

The late payment from invoice dated 6/13/22 was because the invoice was never received from John's Garage until January 13, 2023.

Item 2: Late Payment

The two invoices dated 9/19/22 and 10/11/22 were never received by the district to our knowledge. In addition, we had not received statements from Riley Maintenance showing open invoices. The district received copies of the invoices via email which was sent to the Business Office to be processed.

Note: The district is putting procedures in place with departments to follow up with vendors when products are received but the district has not received an invoice.